# Application form for ID



Please complete this form in full, sign it and return it to EV Roam, administered by Renewable Energy Assurance Ltd.

IDs are issued by EV Roam and made public at www.realschemes.org.uk/ev-roam.

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		business (		

Business name (legal entity <sup>1</sup> )	
Entity type <sup>2</sup>	
Trading name (if different)	
Company number <sup>3</sup>	
Correspondence Address	
Telephone	
Website	

## 2. Individual Contact Details

Primary contact name	
Position	
Email address	
Billing contact name (if different)	
Position	
Email address	

#### 3. ID

Would you like to request an ID for (choose one only):

Charge Point Operator only (CPO)

e-Mobility Service Provider only (MSP)

CPO and MSP with same ID (i.e. GB-ABC (CPO) and GB-ABC (MSP)

CPO and MSP with different ID (i.e. GB-ABC (CPO) and GB-XYZ (MSP)

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<sup>1</sup> Please indicate your legal entity name. e.g. Abc Ltd.

<sup>2</sup> Please indicate the entity type. e.g. limited company, sole trader, partnership &c.

<sup>3</sup> Please provide your Companies House registration number if you are a limited company.

#### 4. ID format

ID format explained	Example I	D: GB-123	
	GB	123	
		or Asterix (*)	
	First 2 characters of ID = country code 'GB.' (In accordance with the ISO standard for Great Britain and Northern Ireland)	Last 3 characters of ID = CPO or MSP's unique ID (Registrant's choice, must be alphanumeric)	

Your preferred ID for CPO: GB-	
Your preferred ID for MSP: GB-	

For more information on the format of IDs visit www.realschemes.org.uk/ev-roam.

#### 5. Cost of IDs

On application you will be required to pay a one-off registration fee of £100. You will not need to pay this fee again should you wish to register additional IDs.

You will also be required to pay an annual fee of £250 for every unique ID we issue you with. Should you wish to use the same ID for CPO and MSP you will be charged one annual fee of £250. If you would like different IDs for CPO and MSP, you will be charged an annual fee of £250 per ID.

Once we have received your completed application form we will send you an invoice for the requisite amount and confirm the ID(s) you have requested.

If, in future, you ask us to make any changes to your registered ID(s), you will be required to pay £100 for each request.

If you want to register more than one CPO or MSP ID, please complete a separate application form for each ID.

We will automatically send you an invoice for your annual fee each year unless you terminate your ID registration(s) in line with the Terms set out in Section 6, below.

All fees are shown exclusive of VAT.

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### 6. Other terms

#### You agree that:

- it is your responsibility to ensure that the data provided above is correct;
- your chosen ID will be decent and will not be offensive or abusive;
- it is your responsibility to check that your chosen ID does not infringe any intellectual property laws;
- Renewable Energy Assurance Ltd will not be liable for any consequences that might flow from the ID you have chosen; and
- you will not sell or otherwise transfer your ID to any other organisation without express written permission from Renewable Energy Assurance Ltd.

Should you wish to terminate this agreement at any point, you will give us three months' notice in writing. At the end of this period we will remove your registered ID(s) from the EV Roam register. Should you terminate this agreement, any funds already paid will be non-refundable.

#### We will:

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- allocate IDs on a first come, first served basis; and
- remove any ID from the EV Roam register in the event that registration is not kept up-to-date for any reason.

#### 7. Declarations

I declare, on behalf of the business, that this form has been completed truthfully, and that we have read and agree to the terms in full, as set out here.

Signature:		
Your Full name: _		
Date:		

Please return your completed EV Roam Application form by email to evroam@realschemes.org.uk